

MEETING SUMMARY

From: M.B. Skorska
Phone: 373-3978
Date: March 14, 2011
Location: Ecology Office
Subject: RFI Development

To: Distribution/Attendees

Attendees: Mike Barnes, ECOLOGY
Beth Rochette, ECOLOGY
Jeff Lyon, ECOLOGY
Rebecca Gerhart, EPA
Bob Lober, DOE
Maria Skorska, WRPS
Susan Eberlein, WRPS
Les Fort, WRPS
Janet Badden, WRPS
Dwayne Crumpler, Columbia Energy

MEETING PURPOSE: The purpose of this meeting was to discuss the RFI development process and schedule.

Process and Schedule for RFI Development.

The RFI process development and schedule for the remaining part of 2011 was reviewed and agreed to, and is illustrated in Attachment 1. It was agreed that:

Monthly meetings will be held to discuss content and facilitate development of individual RFI sections. During these meetings DOE will present for discussion draft checklists and annotated outlines for individual RFI sections. Comments from meeting participants will be reflected in revised checklists and/or annotated outlines. Accepted checklists and annotated outlines will be included in meeting notes signed during following monthly meetings.

Rev 0 RFI is targeted for submittal to Ecology and EPA on September 30, 2011. It is expected that Rev 0 will identify data gaps and how these gaps will be resolved.

After Ecology and EPA review Rev 0 RFI and provide their input, DOE will schedule a briefing to the stakeholders. Resolution to Stakeholders' and Regulators' comments will be incorporated into Rev 1 RFI.

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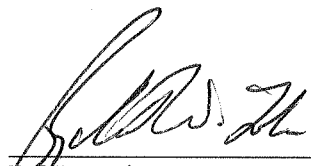
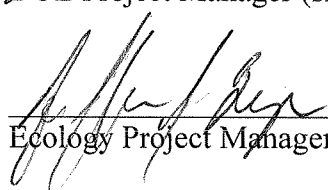
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Next Meeting

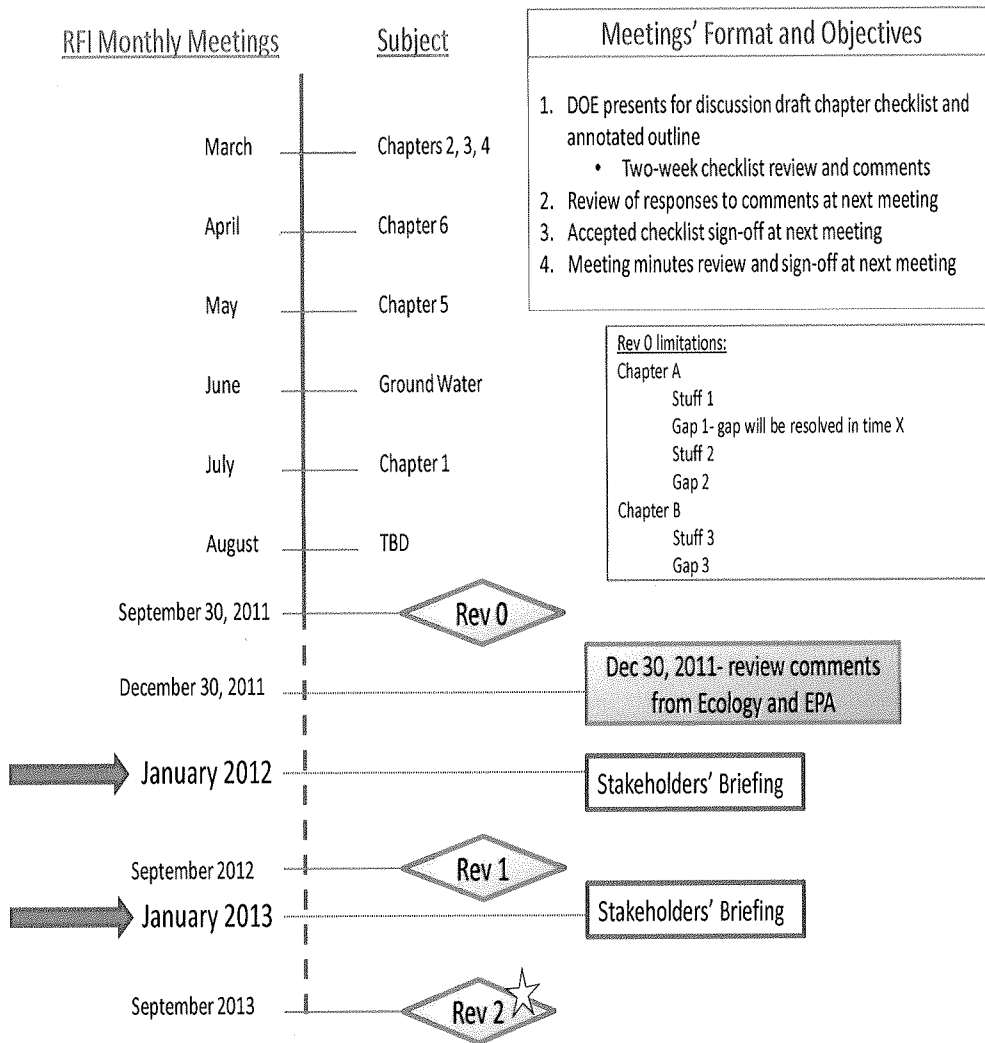
Date: March 24
Time: 2:30-4:00
Location: WRPS Office

Actions:

Refer to the following table. Actions will be removed from the list after ORP and Ecology have agreed to their completion.

<u>Robert Lobea</u> DOE Project Manager (print)	<u></u> DOE Project Manager (signature)	<u>8/3/2011</u> Date
<u>Jeffery J. Lyon</u> Ecology Project Manager (print)	<u></u> Ecology Project Manager (signature)	<u>8/3/11</u> Date

ATTACHMENT 1



ACTIONS

Action number	Action required	Actionee	Status
3/14/11-1	Define the process by which sections of the draft RFI would be reviewed, revised, and maintained under configuration management during development.	S. Eberlein, B. Lober, J. Lyon	Assigned today.